



KILKENNY PPN NOMINATION FORM

LOCAL COMMUNITY DEVELOPMENT COMMITTEE (LCDC)

Kilkenny LCDC was established in 2014 to develop, coordinate, and implement a coherent and integrated approach to local and community development across Kilkenny City and County. It is a statutory body with membership drawn from Kilkenny County Council, State agencies, the Community and Voluntary sector, and other social and economic interests. The LCDC is responsible for the development, preparation, implementation, monitoring, and review of the community elements of the County Kilkenny Local Economic and Community Plan (LECP). It has a general role in coordinating local and community development programmes and reducing duplication.

The Kilkenny LCDC also coordinates, plans, and oversees the Social Inclusion and Community Activation Programme (SICAP). It aims to tackle poverty, social exclusion, and long-term unemployment through local engagement and partnership between disadvantaged individuals, community organisations, and public sector agencies.

There is a minimum of six meetings per year. Meetings are held on a bimonthly/quarterly basis on the last Friday of the month in County Hall, Kilkenny County Council, Johns Street, Kilkenny

Please return completed forms by email to ppnkilkenny@kilkennycoco.ie, or post to:

Kilkenny PPN
Unit 1
Hebron House
McDonagh Junction
Kilkenny

Name of Organisation: _____

We the undersigned:

- 1) Confirm that the nominee _____ (Print Nominee Name) is a member of the above organisation.
- 2) Are satisfied that this nominee meets the PPN criteria and requirements for committee representation.
- 3) Have completed the candidate form outlining how the nominee meets the requirements.

Signed (Nominee): _____ **Date:** _____

Signed (Proposer): _____ **Date:** _____

Please supply the contact details for the nominee:

E-mail: _____ Mobile Number: _____

N.B. Candidate Form must be completed to ensure a valid nomination.

[illegible]

[illegible]

N.B Candidate Form must be completed to ensure a valid nomination. Information provided on the Candidate Form will be circulated to ALL MEMBERS of the PPN

Criteria for Qualification to LCDC Representatives

A fundamental role of the elected PPN representative to the LCDC will be to represent and to give feedback to the PPN on the outcomes of the meetings, and the issues being raised. This will be achieved through the representative's interaction with their "Linkage Group". A linkage group (working group) is formed when members with a particular interest in the work of the LCDC come together to elect the PPN representatives to that committee.

In order to ensure that representation is informed and based on knowledge of the policy area and on commitment to the PPN, the following criteria for PPN representation will apply:

- An awareness of general policy in the Sector you are applying for (i.e. Community & Voluntary, Social Inclusion, or Environmental)
- The ability of the nominee to effectively represent the views of the entire PPN linkage group. They are not representing their own organisation.
- A knowledge of the relevant areas and plenary decisions and a commitment to policy development where necessary.
- A commitment to attending all meetings of the LCDC
- A commitment to convene, attend, and report back to the LCDC linkage group
- A commitment to issuing a report on each meeting for publication by the PPN Coordinator
- All LCDC members must maintain proper standards of integrity, conduct, and concern for the public interest.
- No more than one board member and/or employee of any single community or voluntary organisation, community development body, or local development body will be validated for membership of the LCDC

In addition to the above, the following generic requirements must be met:

- Elected representatives of Local Authorities cannot be nominated through this process.
- If anyone nominated through this process subsequently decides to enter electoral politics he/she must immediately resign their PPN representative role and the relevant nominating PPN Pillar or Linkage Group will choose a replacement.
- A person who has been an elected representative of any level of Government (local or national) should not be chosen to represent the PPN in any representative role for one year after completing their term of office.
- All PPN representatives must meet the criteria laid down by the member organisations that they represent on the PPN.

Kilkenny Local Economic and Community Plan (LECP) Advisory and Monitoring Sub-Group

A subgroup of Kilkenny LCDC for the duration of the LECP 2023 – 2028

Purpose

1. To review progress with regard to the implementation of actions in the community element of the LECP
2. To agree and recommend reporting formats and templates
3. To identify and communicate progress, gaps, and issues to both the LCDC and local stakeholders involved in the delivery of the community element of the LECP
4. To attend the annual stakeholder workshop
5. To support the organisation of an annual workshop with all stakeholders involved in the delivery of the community element of the LECP
6. To report to the LCDC Bi-annually in conjunction with KCC support staff

Scope

The LECP Subgroup will decide the best format for reporting on the implementation of the community element of the LECP; they will then advise, liaise, and communicate the reporting format to the LCDC for approval and local stakeholders involved in the delivery of actions in the community element of the LECP. The group will monitor progress with regards to implementation of actions, and highlight issues and gaps.

Authority

The LECP Subgroup will make recommendations to the wider LCDC with regard to oversight of the implementation of the community element of the LECP and any issues that may arise.

The LECP Subgroup will decide the format for the stakeholder workshops and the format for reporting.

Membership

The LECP sub-group will have a total of 5 members:

1. This will include at least 3+ members of the LCDC – members will self-nominate and be from both the statutory and non-statutory sectors of the LCDC membership.
2. 2 members will be identified from the stakeholder workshop

Meeting arrangements

The LECP subgroup will meet 5 times throughout the year to coincide with reporting timeframes. A further meeting will be the attendance at the annual Stakeholder Workshop.

A quorum of 3 would be needed for any meeting to take place.

The group will be serviced by staff from the Community Section of Kilkenny County Council, they will provide agendas, minutes, and meeting room facilities and be the main communication between meetings. Meetings and supporting documentation will be organised and communicated via email.